

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Rayner

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

FOR ALLOWANCES FOR THE MONTH OF: April 2008

Date	From	To	To	Purpose		£	p
21/4/08	7	10	Town Hall	Maidenhead DC (sub)	✓	24	
22/4/08	7:00	11:00	Town Hall	Council	✓	24	
24/4/08	7:00	11	Town Hall	Cabinet	✓	24	
SUB TOTAL						72	
TOTALS CLAIMED						72	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF. Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (n) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES / NO*
 *Please delete as appropriate
 Date: 29/4/08

Signature of Member:.....

Authorised for Payment:		Date: <u>01 05 08</u>			
Input by:	Date:	Batch No:	Checked by:	Date:	

ROYAL BOROUGH OF WINDSOR OF MARCHENHEAD

M E M B E R S H I P

04 JUN 2008



COUNCILLOR: Rayne

EMPLOYER NUMBER (as found on payroll)

FOR ALLOWANCES FOR THE MONTH OF: MAY 2008

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 5TH OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED			
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR	PUBLIC TRANSPORT (Receipts must be attached)		
					Mileage	E	P	
7/4/08	7:00	10:00	Town Hall	Crime and Disorder	Did not attend			
16/4/08	7:00	10:00	Athletics Centre	Windsor Development Council				
21/4/08	7:00	10:00	Town Hall	Marchenhead Development & Control				
22/4/08	7:00	10:30	Town Hall	Full Council				
29/4/08	7:00	10:30	" "	Cabinet Meeting				
14/5/08	7:00	10:30	Guild Hall	Windsor Development Council	✓ 15			
22/5/08	7:00	11:00	Town Hall	Cabinet	✓ 20			
20/5/08	7:00	10:00	Town Hall	Annual Council	✓ 20			
					SUB TOTAL	✓ 65		
					TOTALS CLAIMED	65		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED ✓

YES/NO*

*Please delete as appropriate

Signature of Member:.....

Date: 31/5/08

For Office Use Only			
Democratic Services:	Authorised for Payment:	Date:	<u>04/06/08</u>
Payroll:	Input by:	Date:	
		Batch No:	Checked by:
			Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Rugger
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

FOR ALLOWANCES FOR THE MONTH OF: June 2008

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY <small>(Please indicate officer arranging meeting if not Democratic Services)</small>	PRIVATE CAR Mileage	PUBLIC TRANSPORT <small>(Receipts must be attached)</small>	
						£	p
24/6/08	7:00	9:30	Guild Hall	✓ Council	✓ 12 miles		
26/6/08	7:00	9:30	Ft Guild Hall	✓ Cabinet	✓ 22 miles 12 miles		
					SUB TOTAL	24	
					TOTALS CLAIMED	24	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

(N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.)

VAT RECEIPT ATTACHED

/ NO*

*Please delete as appropriate

Signature of Member:.....

Date: 3/10/08

For Office Use Only						
Democratic Services:	Authorised for Payment: -		Date:	<u>14/11/08</u>		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:	

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Rayner

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

FOR ALLOWANCES FOR THE MONTH OF: July 08

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
						£	p
21/7/08	6:30	9:30	TH	✓ Crime and Disorder	✓ 22		
24/7/08	7:00	11:00	TH	✓ Cabinet	✓ 22 miles		
29/7/08	7:00	9:15	Guild Hall	✓ full Council	✓ 12 miles		
					SUB TOTAL	56	
					TOTALS CLAIMED	56	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

/ NO*

*Please delete as appropriate

Signature of Member:.....

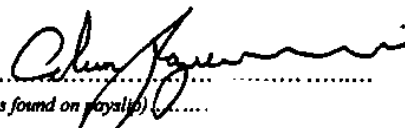
Date: 31/10/08

For Office Use Only					
Democratic Services:	Authorised for Payment:	Date:	<u>14/11/08</u>		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: 

COUNCILLOR (EMPLOYEE) NUMBER (as found on payroll):

FOR ALLOWANCES FOR THE MONTH OF: August 2008

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED			
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)		
						£	p	
6/8/08	6:30	9:30	G H	✓ W O C P	12 miles			
26/8/08	7:00	9:30	T H	✓ Cabinet	22 miles			
					SUB TOTAL	34		
					TOTALS CLAIMED	34		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF. Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO*

*Please delete as appropriate

Signature of Member:

Date: 8/10/08

For Office Use Only					
Democratic Services:	Authorised for Payment:	Date: <u>14/11/08</u>			
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Rayner
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....
 FOR ALLOWANCES FOR THE MONTH OF: September 08

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR	PUBLIC TRANSPORT (Receipts must be attached)	
					Mileage	£	p
11/9/08	5:30	8:00	MTH	✓ Crime and Disorder Forum	✓ 22 miles		
23/9/08	7:00	10:10	MTH	✓ Council	✓ 22 miles		
25/9/08	7:00	9:45	MTH	✓ Cabinet	✓ 22 miles		
SUB TOTAL					66		
TOTALS CLAIMED					66		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

~~YES~~ NO*
 *Please delete as appropriate

Signature of Member:.....

Date..... 3/10/08

For Office Use Only					
Democratic Services:	Authorised for Payment: -	Date:	<u>14/10/08</u>		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Rayner

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

FOR ALLOWANCES FOR THE MONTH OF: October 2008

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED			
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR		PUBLIC TRANSPORT (Receipts must be attached)	
					Mileage		£	p
1/10/08	6:30	9:00pm	G-H	✓ WDCP	✓ 12	Miles		
6/10/08	8:00am	4:30	Town Hall	✓ Employment Panel	✓ 22	Miles		
29/10/08	6:30	10:00	Guild Hall	✓ WDCP	✓ 12	Miles		
SUB TOTAL					46			
TOTALS CLAIMED					46			

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

VAT RECEIPT ATTACHED

YES / **NO***

*Please delete as appropriate

Date: 31/10/08

Signature of Member:.....

For Office Use Only					
Democratic Services:	Authorised for Payment: -	Date:	<u>14/11/08</u>		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Rayne
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: November 2008

DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate office or public meeting if not Democratic Services)	TOTAL CLAIMED	
					PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
26/11/08	7.00pm	9.07	Guild Hall	Windsor DC		12 [£] P
27/11/08	7.00pm	21.43	Town Hall	Cabinet		22
SUB TOTAL						34
TOTALS CLAIMED						34

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF. Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (s) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES / NO*
 *Please delete as appropriate
 Signature of Member: Date: 10/12/08

Authorised for Payment:	Date: <u>21/01/09</u>		
Input by:	Date:	Batch No:	Checked by:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Rayne

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: December 2008

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED			
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)		
						£	p	
11/12/08	7:30	22:10	Guild Hall	Council Meeting	✓ 12			
18/12/08	7:30	4:35	Guild Hall	Cabinet/Council Meeting	✓ 12			
					SUB TOTAL	✓ 24		
					TOTALS CLAIMED	✓ 24		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES / NO*
 *Please delete as appropriate
 Signature of Member:
 Date: 01755 695 10/12/09

For Office Use Only	
Democratic Services:	Authorised for Payment: _____
Payroll:	Input by: _____ Date: _____
	Date: <u>21/01/09</u> Batch No: _____ Checked by: _____ Date: _____

01628
796319

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR OF MAIDENHEAD

CLAIMS MUST BE FORWARDED TO MEMBERS SERVICES BY THE 5TH OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CLAIM BY COUNCILLOR: Rayne

EMPLOYEE NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: January 2009

DATE	TIME FROM	TIME TO	PLACE	PURPOSE OF TRAVEL	MILEAGE ALLOWANCE	
					RECEIVED	PAYED
14/1/09	6:30	9:20	Town Hall	Crime and Disorder Forum	✓ 25	25 ^E P
21/1/09	6:30	10:30	Guild Hall	W O C P	✓ 15	15
22/1/09	7:00	9:45	Town Hall	Cabinet	✓ 24	24
SUB TOTAL					✓ 64	64
TOTALS CLAIMED					✓ 64	64

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

Signature of Member: Date: 28/3/09

Authorised for Payment:	Date: <u>02/04/09</u>
Input by:	Date:
Batch No:	Checked by:
	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: *Ranger*

COUNCILLOR EMPLOYED NUMBER (as found on payroll).....

FOR ALLOWANCES FOR THE MONTH OF: *09*

PERIOD COVERED BY CLAIM			PLACE WHERE DUTY WAS PERFORMED	REASONS FOR CLAIM DESCRIPTION OF APPROVED DUTY (Please indicate if after arranging meeting if not Domestic Service)	TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO			PRIVATE CAR Pence	PUBLIC TRANSPORT (Specify what is claimed)	
<i>12/1/09</i>	<i>7:00</i>	<i>9:30</i>	<i>Town Hall</i>	<i>Cabinet</i>	✓ <i>20</i>	<i>24^E</i>	<i>P</i>
<i>24/1/09</i>	<i>7:00</i>		<i>Town Hall</i>	<i>Council</i>	✓ <i>30</i>	<i>24</i>	
<i>26/2/09</i>	<i>7:00</i>		<i>GUILDHALL Town Hall</i>	<i>General Cabinet</i>	✓ <i>25.15</i>	<i>15</i>	
SUB TOTAL					✓ <i>63</i>	<i>63</i>	
TOTALS CLAIMED					✓ <i>63</i>	<i>63</i>	

7.30 - 9.00.
7.30 - 23.15
7.30 - 8.45

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF. Less any amount claimed/received from any other Authority/Body.

(N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a bill receipt you during the first journey claimed, and showing the petrol company's VAT registration number (and identify the amount paid for fuel.)

VAT RECEIPT ATTACHED: YES/NO*
*Please delete as appropriate

Signature of Member: Date: *26/1/09*

Authorised for Payment:	Done:
by:	Date: <i>31/03/09</i>
Checked by:	Date:

MEMBERS' MILEAGE CLAIM FORM

29/03/09 10:40 02

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 10th OF EACH MONTH

CLAIM BY COUNCILLOR Kingman
COUNCILLOR OFFICER NUMBER (as found on receipt) _____

FOR ALLOWANCES FOR THE MONTH OF March 09

PERIOD COVERED BY CLAIM			PLACE WHERE DUTY WAS PERFORMED	REASONS FOR CLAIM DESCRIPTION OF APPROVED DUTY <small>(Please indicate officer arranging meeting if not Democratic Services)</small>	TRAVEL ALLOWANCE CLAIMED			
DATE	TIME FROM	TIME TO			PRIVATE CAR	PUBLIC TRANSPORT		
					<small>(Mileage)</small>	<small>(Number used for mileage)</small>	<small>(Number used for mileage)</small>	
12/3/09	7:00	9:30	Council Hall	✓ 15	15	P	7.05 - 21.40	
24/3/09	7:00		Town Hall	✓ 24	24		7.30 - 9.40	
SUB-TOTAL					✓ 39	39		
TOTALS CLAIMED					✓ 39	39		

7.05 - 21.40
7.30 - 9.40

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

VAT RECEIPT ATTACHED YES/NO*
*Please tick as appropriate

Signature of Member: _____

Date: 24/3/09

For Officer Use Only		Authorised for Payment:		Date:	<u>31/03/09</u>
Responsible Services	Input by:	Date:	Checked by:	Date:	